

**DELANCO TOWNSHIP
FIRE DISTRICT NO. 1
County of Burlington**

**REPORT OF AUDIT
FOR THE YEAR ENDED DECEMBER 31, 2019**

DELANCO TOWNSHIP FIRE DISTRICT NO.1

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DELANCO TOWNSHIP FIRE DISTRICT NO. 1

BOARD OF FIRE COMMISSIONERS

2019

John Zuber
Chairman

Gary Stahl
Vice-Chairman

Theresa Hamlin
Treasurer

Lisa Trimble
Secretary

John R. VanEmburch, Jr.
Commissioner

Financial Section

INVERSO & STEWART, LLC

Certified Public Accountants

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-Member of-
American Institute of CPAs
New Jersey Society of CPAs

INDEPENDENT AUDITOR'S REPORT

Board of Fire Commissioners
Delanco Township Fire District No. 1
County of Burlington
Delanco, New Jersey

Report on the Financial Statements

I have audited the accompanying financial statements of the governmental activities, and each major fund of the Delanco Township Fire District No. 1, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Fire District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Fire District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Fire District's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Opinions

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the Delanco Township Fire District No. 1, in the County of Burlington, State of New Jersey, as of December 31, 2019, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during my audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures do not provide me with sufficient evidence to express an opinion or provide any assurance.

Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Delanco Township Fire District No. 1's basic financial statements. The related major fund supporting statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The statements and schedules previously referred to are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, I have also issued my report dated July 31, 2020 on my consideration of the Delanco Township Fire District No. 1's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Delanco Township Fire District No. 1's internal control over financial reporting and compliance.

Respectfully submitted,

INVERSO & STEWART, LLC
Certified Public Accountants



Robert P. Inverso
Certified Public Accountant

Marlton, New Jersey
July 31, 2020

INVERSO & STEWART, LLC

Certified Public Accountants

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

INDEPENDENT AUDITOR'S REPORT

Board of Fire Commissioners
Delanco Township Fire District No. 1
County of Burlington
Delanco, New Jersey

I have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and the audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements of the governmental activities, and each major fund of Delanco Township Fire District No. 1, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the Fire District's basic financial statements, and have issued my report thereon dated July 31, 2020.

Internal Control Over Financial Reporting

In planning and performing my audit of the financial statements, I considered the Delanco Township Fire District No. 1's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Fire District's internal control. Accordingly, I do not express an opinion on the effectiveness of the Delanco Township Fire District No.1's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Fire District's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

My consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Delanco Township Fire District No. 1's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Fire District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Fire District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

INVERSO & STEWART, LLC
Certified Public Accountants



Robert P. Inverso
Certified Public Accountant

Marlton, New Jersey
July 31, 2020

Required Supplementary Information - Part I

Management's Discussion and Analysis

**Delanco Township Fire District No. 1
Management's Discussion and Analysis
For the Fiscal Year Ended December 31, 2019**

As management of the Delanco Township Fire District No. 1, New Jersey (Fire District), we offer readers of the Fire District's financial statements this narrative overview and analysis of the Fire District for the fiscal year ended December 31, 2019.

Financial Highlights

- The assets of the Fire District exceeded its liabilities at the close of the most recent fiscal year by \$1,403,876 (net position).
- Governmental activities have unrestricted net position of \$577,719.
- The total net position of the Fire District increased by \$122,324 or a 9.54% increase from the prior fiscal year-end balance. The majority of the increase is attributable to the results of operation in the General Fund.
- Fund balance of the Fire District's governmental funds increased \$144,067 resulting in an ending fund balance of \$819,098. This increase is due to the net increase in the General Fund.

Overview of the Basic Financial Statements

This discussion and analysis is intended to serve as an introduction to the Fire District's basic financial statements. The basic financial statements are comprised of three components: 1) District-wide financial statements, 2) Fund financial statements, and 3) Notes to the basic financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

District-wide Financial Statements

The *district-wide financial statements* are designed to provide the reader with a broad overview of the financial activities in a manner similar to a private-sector business. The district-wide financial statements include the statement of net position and the statement of activities.

The *statement of net position* presents information about all of the Fire District's assets and liabilities. The difference between the assets and liabilities is reported as net position. Over time, changes in net position may serve as a useful indicator of whether the financial position of the Fire District is improving or deteriorating.

The *statement of activities* presents information showing how the net position of the Fire District changed during the current fiscal year. Changes in net position are recorded in the statement of activities when the underlying event occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement even though the resulting cash flows may be recorded in a future period.

Both of the district-wide financial statements distinguish functions of the Fire District that are supported from taxes and intergovernmental revenues (*governmental activities*). Governmental activities consolidate governmental funds including the General Fund, Capital Projects Fund, Special Revenue Fund and Debt Service Fund.

Fund Financial Statements

Fund financial statements are designed to demonstrate compliance with finance-related requirements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific objectives. All of the funds of the Fire District are *governmental funds*.

Governmental funds account for essentially the same information reported in the governmental activities of the district-wide financial statements. However, unlike the district-wide financial statements, the governmental fund financial statements focus on near-term financial resources and fund balances. Such information may be useful in evaluating the financing requirements in the near term.

Since the governmental funds and the governmental activities report information using the same functions, it is useful to compare the information presented. Because the focus of each report differs, a reconciliation is provided on the fund financial statements to assist the reader in comparing the near-term requirements with the long-term needs.

The Fire District maintains four individual governmental funds. The major funds are the General Fund, the Special Revenue Fund, the Capital Projects Fund, and the Debt Service Fund. They are presented separately in the fund financial statements.

The Fire District adopts an annual appropriated budget for the General Fund and the Debt Service Fund. A budgetary comparison statement has been provided for each of these funds to demonstrate compliance with budgetary requirements.

Notes to the Basic Financial Statements

The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.

District-wide Financial Analysis

The assets of the Fire District are classified as current assets and capital assets. Cash, investments, and receivables are current assets. These assets are available to provide resources for the near-term operations of the Fire District. The majority of the current assets are cash generated from general operations of the District.

Capital assets are used in the operations of the Fire District. These assets are land, buildings, improvements, equipment and vehicles. Capital assets are discussed in greater detail in the section titled, Capital Assets and Debt Administration, elsewhere in this analysis.

Current and long-term liabilities are classified based on anticipated liquidation either in the near-term or in the future. Current liabilities include accounts payable and current debt obligations. The liquidation of current liabilities is anticipated to be either from currently available resources, current assets or new resources that become available during fiscal year 2019. Long-term liabilities such as long-term debt obligations will be liquidated from resources that will become available after fiscal year 2019. The assets of the primary government activities exceeded liabilities by \$1,403,876 with an unrestricted balance of \$577,719. The net position of the primary government does not include internal balances.

A net investment of \$590,939 in land, vehicles and equipment which provide the services to the Fire District's citizens is 42.09% of total net position. Net position of \$70,000 has been restricted to provide resources for future capital projects and \$165,219 for appropriation in the 2020 Budget.

**Delanco Township Fire District No. 1
Statement of Changes in Net Position
For the Year Ended December 31, 2019 and 2018**

	<u>2019</u>	<u>2018</u>
Assets:		
Current assets	\$ 822,469	\$ 676,475
Capital assets	<u>946,184</u>	<u>1,023,129</u>
 Total assets	 <u>1,768,653</u>	 <u>1,699,604</u>
Liabilities:		
Current Liabilities	65,147	62,806
Noncurrent Liabilities	<u>299,630</u>	<u>355,246</u>
 Total liabilities	 <u>364,777</u>	 <u>418,052</u>
 Net position	 <u>\$ 1,403,876</u>	 <u>\$ 1,281,552</u>
 Net position consists of:		
Net Investment in capital assets	\$ 590,938	\$ 613,622
Restricted net position	235,219	173,000
Unrestricted net position	<u>577,719</u>	<u>494,930</u>
 Net position	 <u>\$ 1,403,876</u>	 <u>\$ 1,281,552</u>

Governmental Activities

Governmental activities increased the net position of the Fire District by \$122,324.

**Delanco Township Fire District No. 1
Statement of Changes in Net Position
For the Year Ended December 31, 2019 and 2018**

	2019	2018
Revenues:		
General Revenues:		
Property Taxes	\$ 441,291	\$ 404,500
Unrestricted State Aid	1,700	1,700
Other Revenues	34,974	29,898
Total Revenues	477,965	436,098
Expenses:		
Governmental Activities:		
Administration	64,501	67,341
Cost of Operations	204,906	230,819
Debt Service	9,289	10,634
Unallocated	76,945	59,344
Total Expenses	355,641	368,138
Changes in net position	122,324	67,960
Net position, January 1	1,281,552	1,213,592
Net position, December 31	\$ 1,403,876	\$ 1,281,552

Financial Analysis of the Governmental Funds

As noted earlier, the Fire District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of the Fire District's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Fire District's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Fire District's governmental funds reported a combined ending fund balance of \$819,098, an increase of \$144,067 in comparison with the prior year. The increase is attributable to the results of operations of the General Fund.

The unreserved fund balance for the Fire District at the end of the fiscal year includes an unreserved fund balance for the General Fund of \$583,879. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it has already been committed 1) as restricted cash reserved for future capital outlays of \$70,000, 2) \$50,928 reserved for encumbrances and 3) \$114,291 appropriated as a revenue source in the subsequent year's budget.

General Fund Budgetary Highlights

At the end of the current fiscal year, unreserved fund balance of the general fund was \$583,879 while total fund balance was \$819,098. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total general fund expenditures. Actual expenditures of the General Fund including other financing uses amounted to \$269,407. Unreserved fund balance (budgetary basis) represents 216.73% of expenditures while total fund balance represents 304.04% of that same amount.

Capital Asset and Debt Administration

The Fire District's investment in capital assets for its governmental activities as of December 31, 2019, totaled \$946,184 (net of accumulated depreciation). This investment in capital assets includes buildings, and vehicles. The total decrease in the District's investment in capital assets for the current fiscal year was \$76,945, or an 7.52% decrease.

Capital Asset (net of accumulated depreciation) For the Year Ended December 31, 2019 and 2018

	2019		2018
Land	\$ 182,400	\$	182,400
Buildings	14,567		16,186
Equipment	749,217		824,543
Total	\$ 946,184	\$	1,023,129

Additional information on the Fire District's capital assets can be found in the notes to the basic financial statements (Note 3) of this report.

Long-term debt – During the fiscal year ended December 31, 2019, the Fire District had, \$355,246 capital lease payable.

State statutes limit the amount of general obligation debt that the District may issue. At the end of the current fiscal year, the legal debt limit was \$7,946,514. The available amount as of December 31, 2019 is \$7,946,514.

Economic Factors and Next Year's Budgets and Rates

For the 2020 calendar year the Fire District local tax levy increased by \$38,708 from the previous year. Operating expenses continue to increase; however, the District has managed to control costs. The 2020 Budget increased by \$49,999 from the previous year or a 8.68% increase. This increase is due to the capital expenditure to re-chassis an ambulance expected in 2020. The tax rate for 2020 will increase by approximately one cent.

For the Future

The Delanco Township Fire District No. 1 is in good financial condition presently. However, a major concern is the continued growth of the Township and the ability to provide quality service at an affordable cost.

In conclusion, the Delanco Township Fire District No. 1 has committed itself to financial excellence for many years. In addition, the Fire District's system for financial planning and budgeting are well regarded. The Fire District plans to continue its sound fiscal management to meet the challenges of the future.

Requests for Information

This financial report is designed to provide a general overview of the Fire District's finances for all those with an interest in the Fire District. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Delanco Township Fire District No. 1 Board of Fire Commissioners, P.O. Box 192, Delanco, New Jersey 08075.

Basic Financial Statements

District-Wide Financial Statements

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Statement of Net Position
December 31, 2019

	Governmental Activities
ASSETS:	
Cash and cash equivalents	\$ 822,469
Capital assets, net (Note 3)	946,184
Total assets	1,768,653
LIABILITIES:	
Accounts payable	3,371
Accrued Interest	6,160
Noncurrent liabilities:	
Due within one year	55,616
Due beyond one year	299,630
Total liabilities	364,777
NET POSITION:	
Net investment in capital assets	590,938
Restricted for:	
Capital projects fund	70,000
Other purposes	165,219
Unrestricted	577,719
Total net position	\$ 1,403,876

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Statement of Activities
For the Fiscal Year Ended December 31, 2019

Functions/Programs	Expenses	Indirect Expenses Allocation	Program Revenues		Net (Expense) Revenue and Changes in Net Position
			Charges for Services	Operating Grants and Contributions	
					Governmental Activities
Governmental activities:					
Administration:					
Other expenses	\$ 64,501	\$ -	\$ -	\$ -	\$ (64,501)
Cost of operations:					
Other expenses:					
Fire hydrant services	50,851				(50,851)
Equipment	9,072				(9,072)
Maintenance and repairs	41,263				(41,263)
Utilities	13,496				(13,496)
Other expenses	61,394				(61,394)
Uniform Fire Safety Act	26,330		28,636		2,306
First Aid/Rescue:					
Materials and supplies	2,500				(2,500)
Debt Service					
Interest and other charges	9,289				(9,289)
Unallocated		76,945			(76,945)
Total governmental activities	278,696	76,945	28,636	-	(327,005)
Total primary government	\$ 278,696	\$ 76,945	\$ 28,636	\$ -	\$ (327,005)
General revenues:					
Taxes:					
District taxes, levied for general purposes, net					376,800
Taxes levied for debt service					64,491
Federal and State aid not restricted					1,700
Investment earnings					5,287
Miscellaneous income					1,051
Total general revenues, special items, extraordinary items and transfers					449,329
Change in Net Position					122,324
Net Position - January 1					1,281,552
Net Position - December 31					\$ 1,403,876

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Fund Financial Statements

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Balance Sheet
Governmental Funds
December 31, 2019

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
ASSETS					
Assets:					
Cash and cash equivalents	\$ 822,469	\$ -	\$ -	\$ -	\$ 822,469
Total assets	\$ 822,469	\$ -	\$ -	\$ -	\$ 822,469
 LIABILITIES AND FUND BALANCES					
Liabilities:					
Accounts payable	3,371				3,371
Total liabilities	3,371				3,371
Fund Balances:					
Restricted Fund Balance:					
Reserved for future capital outlays	70,000				70,000
Assigned Fund Balance:					
Reserve for Encumbrances	50,928				50,928
Designated for subsequent year's expenditures	114,291				114,291
Unassigned Fund Balance	583,879				583,879
Total fund balances	819,098				819,098
Total liabilities and fund balances	\$ 822,469	\$ -	\$ -	\$ -	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of the assets is \$2,729,413 and the accumulated depreciation is \$1,783,229.	946,184
The following long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds: Capital Leases Payable	(355,246)
Accrued interest is not due and payable in the current period and therefore is not reported as a liability in the funds.	(6,160)
Net position of governmental activities	\$ 1,403,876

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
for the Fiscal Year Ended December 31, 2019

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES:					
Local sources:					
Local tax levy	\$ 376,800	\$ -	\$ -	\$ 64,491	\$ 441,291
Uniform Fire Safety Act	28,636				28,636
Interest earned	5,287				5,287
Miscellaneous	1,051				1,051
Total revenues-local sources	411,774	-	-	64,491	476,265
State sources	1,700				1,700
Total revenues	413,474	-	-	64,491	477,965
EXPENDITURES:					
Current expense:					
Administration:					
Other expenses	64,501				64,501
Cost of Operations:					
Other expenses:					
Fire hydrant services	50,851				50,851
Equipment	9,072				9,072
Maintenance and repairs	41,263				41,263
Utilities	13,496				13,496
Other expenses	61,394				61,394
Uniform Fire Safety Act	26,330				26,330
First Aid/Rescue:					
Materials and Supplies	2,500				2,500
Debt Service:					
Principal				54,261	54,261
Interest				10,230	10,230
Total expenditures	269,407	-	-	64,491	333,898
Excess (deficiency) of revenues over (under) expenditures	144,067	-	-	-	144,067
Other Financing Sources (Uses):					
Operating Transfer In					-
Operating Transfer Out					-
Total other financing sources (uses)	-	-	-	-	-
Net change in fund balance	144,067	-	-	-	144,067
Fund balances, January 1	675,031				675,031
Fund balances, December 31	<u>\$ 819,098</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 819,098</u>

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Reconciliation of the Statement of Revenues, Expenditures
and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
for the Fiscal Year Ended December 31, 2019

Total net change in fund balances - governmental funds (from B-2)	\$	144,067
Amounts reported for governmental activities in the statement of activities (A-2) are different because:		
<p>Capital outlays are reported in the governmental funds as expenditures. However, on the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current fiscal year.</p>		
Depreciation expense	\$ (76,945)	
Capital Outlay	-	(76,945)
<p>The issuance of a capital lease increases long-term liabilities, however has no effect on fund balance.</p>		
		-
<p>Repayment of capital lease principal is an expenditure in the governmental funds, but the payment reduces long-term liabilities in the statement of net position and is reported in the statement of activities.</p>		
		54,261
<p>In the statement of activities, interest on long-term debt is accrued, regardless of when due. In the governmental funds, interest is reported when due. The accrued interest is an addition in the reconciliation.</p>		
		941
Change in net position of governmental activities	\$	122,324

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Description of Reporting Entity - Delanco Township Fire District No. 1 is located in Burlington County, New Jersey. It is a political subdivision of the Township of Delanco and was formed through the adoption of a Township ordinance. As of the 2010 United States Census, the Township's population was 4,287. A Board of five commissioners oversees all operations of the Fire District. The length of each commissioner's term is three years with the annual election held the third Saturday of every February.

Fire districts are governed by N.J.S.A. 40A:14-70 et al. and are organized as a taxing District charged with the responsibility of providing fire fighting services to the residents within its territorial location. Delanco Township Fire District No. 1 has one fire company within its jurisdiction.

Component Units - GASB Statement No. 14 and GASB No. 39, provide guidance that all entities associated with a primary government are potential component units and should be evaluated for inclusion in the financial reporting entity. A primary government is financially accountable not only for the organizations that meet the criteria established by GASB statements No. 14 and No. 39. In addition, GASB Statement No. 61, provides additional guidance for organizations that do not meet the financial accountability criteria for inclusion as component units but that nevertheless should be included because the primary government's management determines that it would be misleading to exclude them. As of December 31, 2019, it has been determined by the District that no component units exist.

Basis of Presentation -The financial statements of the Fire District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to local governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below.

The district's basic financial statements consist of government-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements, which provide a more detailed level of financial information.

Government-wide Statements - The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include the financial activities of the primary government. Eliminations have been made to minimize the double counting of internal activities. The Statement of Net Position presents the financial condition of the governmental activities of the District at year end. The Statement of Activities presents a comparison between direct expenses and program revenues for each program or function of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program or department and, therefore, are clearly identifiable to a particular function. Indirect expenses are not allocated to programs. Program revenues include charges paid by the recipients of goods or services offered by the program, grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District, with certain limited exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

Fund Financial Statements - During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level reporting. The District uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self balancing set of accounts. There are two categories of funds: governmental and fiduciary.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Governmental Fund - Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the Fire District's major governmental funds:

General Fund - The General Fund is the general operating fund of the Fire District and is used to account for all expendable financial resources except those required to be accounted for in another fund. The acquisition of certain capital assets, such as fire fighting apparatus and equipment, is accounted for in the General Fund when it is responsible for the financing of such expenditures.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue sources, such as state or federal government grants and appropriations that are legally restricted to expenditures for specified purposes.

Capital Projects Fund - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities such as fire houses. The financial resources are derived from temporary notes or serial bonds which are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

Debt Service Fund - The Debt Service Fund is used to account for resources that will be used to service principal and interest payments on general long-term liabilities.

Measurement Focus

Government-wide Financial Statements - The government-wide financial statements are prepared using the economic resources measurement focus. All assets and all liabilities associated with the operation of the Fire District are included on the statement of Net Position.

Fund Financial Statements - All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balance reports on the sources (i.e. revenues and other financing sources) and uses (i.e. expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements therefore include a reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for governmental funds.

Basis of Accounting - Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Fiduciary funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Revenues and Expenses - Revenues are recorded when they are determined to be available and measurable. Generally, fees and other non-tax revenues are recognized when received. Grants from other governments are recognized when qualifying expenditures are incurred. Expenditures are recorded when the related liability is incurred, if measurable, except for unmatured interest on general long-term debt, which is recognized when due.

Expenses/Expenditures - On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable. Allocations of cost, such as depreciation and amortization, are not recognized in governmental funds.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fire District Taxes - Upon the proper certification to the assessor of the municipality in which the Fire District is located, the assessor shall assess the amount of taxes to be raised in support of the Fire District's budget in the same manner as all other municipal taxes. The collector or treasurer of the municipality shall then pay over to the treasurer or custodian of funds of the Fire District the taxes assessed in accordance with the following schedule: on or before April 1, an amount equaling 21.25% of all moneys assessed; on or before July 1, an amount equaling 22.5% of all moneys assessed; on or before October 1, an amount equaling 25% of all moneys assessed; and on or before December 31, an amount equaling the difference between the total of all moneys so assessed and the total amount of moneys previously paid over.

Budgets/Budgetary Control - The Fire District must adopt an annual budget in accordance with N.J.S.A. 40A:14-78.1 et al.

The fire commissioners must introduce and approve the annual budget not later than sixty days prior to the annual election. At introduction, the commissioners shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper having substantial circulation in the Fire District. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the fire commissioners may, by majority vote, adopt the budget. Amendments may be made to the Fire District budget in accordance with N.J.S.A. 40A:14-78.3. The budget may not be amended subsequent to the final adoption and approval, except for provisions allowed by N.J.S.A. 40A:14-78.3.

Subsequent to the adoption of the Fire District budget, the amount of money to be raised by taxation in support of the Fire District budget must appear on the ballot for the annual election for the approval of the legal voters. If the voters reject the budget, the Township Council is required to review and determine the annual budget. Amounts reported under the final budget on Exhibits C-1 and I-3, include modifications to the adopted budget that were made during the year as approved by the Board of Commissioners.

Encumbrances - Under encumbrance accounting purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds, other than the special revenue fund, are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue fund, for which the Fire District has received advances, are reflected in the balance sheet as deferred revenues at fiscal year end.

The encumbered appropriation District carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the adopted budget by the outstanding encumbrance amount as of the current fiscal year end.

Cash, Cash Equivalents and Investments - Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Cash and cash equivalents include petty cash, change funds and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local utilities and other state agencies.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Cash, Cash Equivalents and Investments (Continued) - N.J.S.A. 17:9-41et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act (“GUDPA”), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Fire District requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

Inventories and Prepaid Expenses - Inventories and prepaid expenses which benefit future periods, other than those recorded in the enterprise funds, are recorded as an expenditure during the year of purchase.

Short-Term Interfund Receivables / Payables - Short-term interfund receivables / payables represent amounts that are owed, other than charges for goods or services rendered to/from a particular fund in the Fire District and that are due within one year. These amounts are eliminated in the governmental column of the Statement of Net Position

Capital Assets - These assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide Statement of Net Position but are not reported in the fund financial statements. All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are valued at their estimated fair market value on the date received. The Fire District maintains a capitalization threshold of \$5,000. The Fire District does not possess any infrastructure. Improvements are capitalized; the cost of normal repairs and maintenance that do not add to the value of the asset or materially extend assets' lives are not. All reported capital assets except land, land improvements and construction in progress are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets.

Depreciation is computed using the straight-line method over the following useful lives:

Asset Class	Governmental Activities Estimated Lives
Buildings	30 years
Building Improvements	20 years
Machinery and Equipment	5-20 years
Vehicles	5-20 years

N.J.S.A. 40A:14-84 governs the procedures for the acquisition of property and equipment for Fire Districts, and N.J.S.A. 40A:14-85 to 87 governs procedures for the issuance of any debt related to such purchases. In summary, Fire districts may purchase fire fighting apparatus and equipment and land and buildings to house such property in an amount not exceeding 5 mills on the dollar of the last assessed valuation of property within the district upon the approval of the legal voters. Debt may be issued up to \$60,000 or two percent (2%) of the assessed valuation of property, whichever is larger.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Unearned Revenue - Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied and are recorded as a liability until the revenue is both measurable and the Fire District is eligible to realize the revenue.

Accrued Liabilities and Long-Term Obligations - All payables, accrued liabilities, and long-term obligations are reported on the government-wide financial statements, and all payables, accrued liabilities and long-term obligations payable from proprietary funds are reported on the proprietary fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full, from current financial resources are reported as obligations of the funds. However, claims and judgments, compensated absences, special termination benefits and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the fund financial statements only to the extent that they are normally expected to be paid with expendable available financial resources. Bonds are recognized as a liability on the fund financial statements when due.

Net Position - Net position represents the difference between the summation of assets and deferred outflows of resources, and the summation of liabilities and deferred inflows of resources. Net position is classified into the following three components:

Net Investment in Capital Assets - This component represents capital assets, net of accumulated depreciation, net of outstanding balances of borrowings used for the acquisition, construction, or improvement of those assets.

Restricted - Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Fire District or through external restrictions imposed by creditors, grantors or law or regulations of other governments.

Unrestricted - Net position is reported as unrestricted when it does not meet the criteria of the other two components of net position.

It is the Fire District's policy to apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted assets are available.

Fund Balance - The Fire District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the Fire District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The Fire District's classifications, and policies for determining such classifications, are as follows:

Nonspendable - The nonspendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criteria includes items that are not expected to be converted to cash, such as inventories and prepaid amounts.

Restricted - This fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (a) externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed - This fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Fire District's highest level of decision-making authority, which for the Fire District is the Board of Fire Commissioners. Once committed, amounts cannot be used for any other purpose unless the Board of Fire Commissioners removes, or changes, the specified use by taking the same type of action imposing the commitment.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Balance (Continued)

Assigned – This fund balance classification includes amounts that are constrained by the Fire District’s *intent* to be used for specific purposes but are neither restricted nor committed. The Board of Fire Commissioners has the authority to assign amounts to be used for specific purposes.

Unassigned – This fund balance classification is the residual classification for the General Fund. It represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund. The general fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available, it is the Fire District’s policy to spend restricted fund balances first. Likewise, when an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications can be used, it is the policy of the Fire District to spend fund balances, if appropriate, in the following order: committed, assigned, then unassigned.

Interfunds – Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed.

Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United State of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Recently Issued Accounting Pronouncements – In January 2017, the GASB issued Statement 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Management is currently evaluating the impact of the adoption of this Statement on the District’s financial statements.

In June 2017, the GASB issued Statement 87, *Leases*. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Management is currently evaluating the impact of the adoption of this Statement on the District’s financial statements.

In June 2018, the GASB issued Statement 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. This Statement should have no impact on the District’s financial statements.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Recently Issued Accounting Pronouncements (Continued) - In August 2018, the GASB issued Statement No. 90, *Majority Equity Interests – an Amendment of GASB Statements No. 14 and No. 61*. This Statement is designed to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. This Statement also requires that a component unit in which a government has a 100 percent equity interest account for its assets, deferred outflows of resources, liabilities, and deferred inflows of resources at acquisition value at the date the government acquired a 100 percent equity interest in the component unit. The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. This Statement should have no impact on the District's financial statements.

In May 2019, the GASB issued Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2020. This Statement should have no impact on the District's financial statements.

In March 2020, the GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objectives of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The requirements of this Statement are effective for reporting periods beginning after December 15, 2022. This Statement should have no impact on the District's financial statements.

In May 2020, the GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosure regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022. This Statement should have no impact on the District's financial statements.

2. CASH AND CASH EQUIVALENTS

Custodial Credit Risk Related to Deposits – Custodial credit risk refers to the risk that, in the event of a bank failure, the District's deposits may not be recovered. Although the Fire District does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Unit. Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the municipality in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Fire District relative to the happening of a future condition. Such funds are shown as uninsured and uncollateralized. Of the Fire District's amount on deposit of \$852,009 as of December 31, 2019, \$453,311 was insured under FDIC and the remaining balance of \$398,698 was collateralized under GUDPA.

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

3. CAPITAL ASSETS

Capital asset activity for the fiscal year ended December 31, 2019, was as follows:

	Balance December 31, 2018	Additions	Deletions	Balance December 31, 2019
Governmental Activities:				
<i>Capital Assets, not being Depreciated:</i>				
Land	\$ 182,400	\$ -	\$ -	\$ 182,400
Total Capital Assets not being Depreciated	<u>182,400</u>	<u>-</u>	<u>-</u>	<u>182,400</u>
<i>Capital Assets, being Depreciated:</i>				
Building and Improvements	427,258			427,258
Equipment	2,119,755			2,119,755
Total Historical Cost	<u>2,547,013</u>	<u>-</u>	<u>-</u>	<u>2,547,013</u>
<i>Less Accumulated Depreciation:</i>				
Building and Improvements	(411,072)	(1,619)		(412,691)
Equipment	(1,295,212)	(75,326)		(1,370,538)
Total Accumulated Depreciation	<u>(1,706,284)</u>	<u>(76,945)</u>	<u>-</u>	<u>(1,783,229)</u>
Total Capital Assets, being depreciated, net	<u>840,729</u>	<u>(76,945)</u>		<u>763,784</u>
Governmental Activities Capital Assets, Net	<u>\$ 1,023,129</u>	<u>\$ (76,945)</u>	<u>\$ -</u>	<u>\$ 946,184</u>

Depreciation expense in the amount of \$76,945 was charged to governmental functions as follows:

Function	Amount
Unallocated	\$ 76,945
Total	<u>\$ 76,945</u>

4. LONG-TERM OBLIGATIONS

During the fiscal year ended December 31, 2019, the following changes occurred in long-term obligations:

	Principal Outstanding January 1, 2019	Additions	Reductions	Principal Outstanding December 31, 2019	Due Within One Year
Capital Leases	\$ 409,507	\$ -	\$ 54,261	\$ 355,246	\$ 55,616
	<u>\$ 409,507</u>	<u>\$ -</u>	<u>\$ 54,261</u>	<u>\$ 355,246</u>	<u>\$ 55,616</u>

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

4. LONG-TERM OBLIGATIONS (Continued)

A. Capital Lease Payable – The District is leasing a 2016 Pumper Fire Truck with an interest rate of 2.470% and a term of ten years. The following is a schedule of the future minimum lease payments under this capital lease and the present value of the minimum lease payments at December 31, 2019:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2020	\$ 55,616	\$ 8,875	\$ 64,491
2021	57,006	7,485	64,491
2022	58,430	6,061	64,491
2023	59,890	4,601	64,491
2024	61,385	3,105	64,490
2025	62,919	1,572	64,491
	<u>\$ 355,246</u>	<u>\$ 31,699</u>	<u>\$ 386,945</u>

5. RECEIVABLES

The District had no receivables as of December 31, 2019.

6. PENSION PLANS

The District has no employees and therefore does not participate in the Public Employees' Retirement System (PERS) or the Defined Contribution Retirement Program (DCRP).

7. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; employee health and accident claims; and natural disasters. The District has chosen to purchase insurance to transfer risk to outside parties.

Property and Liability Insurance – The District maintains commercial insurance for all risks of loss, including property, liability, employee health, accident insurance and public official surety bonds. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

8. PROPERTY TAXES

The following is a five-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous four years.

Comparative Schedule of Tax Rates

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Tax Rate	\$ <u>0.112</u>	\$ <u>0.103</u>	\$ <u>0.093</u>	\$ <u>0.083</u>	\$ <u>0.083</u>

Delanco Township Fire District No. 1
Notes to Basic Financial Statements
For the Fiscal Year Ended December 31, 2019

8. PROPERTY TAXES (Continued)

Assessed Valuation

2019	\$	397,325,696				
2018		\$	395,445,795			
2017			\$	395,754,895		
2016				\$	393,669,194	
2015					\$	391,611,094

9. FUND BALANCES

The Fire District has classified its fund balances with the following hierarchy:

Nonspendable – The Fire District does not have any nonspendable funds.

Spendable – The Fire District has classified the spendable fund balances as *Restricted, Assigned and Unassigned* and considered each to have been spent when expenditures are incurred. The Fire District currently has no funds classified as *Committed*.

Restricted Items:

Reserve for Future Capital Outlays – As of December 31, 2019, the balance in the Reserve for future capital outlays is \$70,000.

Assigned:

General Fund:

Other Purposes – At December 31, 2019 the School District has \$50,928 of encumbrances outstanding for purchase orders and contracts signed by the School District, but not completed, as of the close of the fiscal year.

Designated for Subsequent Year's Expenditures – The Fire District has assigned a total of \$114,291 for appropriation of existing unassigned fund balance at year-end in the upcoming 2020 budget.

Unassigned items - Represents the remainder of the Fire District's equity in governmental fund type balances. The balance at December 31, 2019 is \$583,879.

The following presents the assigned and unassigned fund balance as of the last five years and the amount utilized in the subsequent year's budget.

<u>Year</u>		<u>Balance</u> <u>Dec. 31,</u>	<u>Utilized In</u> <u>Budget Of</u> <u>Succeeding Year</u>	<u>Percentage</u> <u>Budget of</u> <u>Succeeding Year</u>
2019	\$	698,170	\$ 114,291	16.37%
2018		605,031	103,000	17.02
2017		531,584	27,792	5.22
2016		671,699	281,192	41.86
2015		532,642	133,292	25.02

Required Supplementary Information - Part II

Budgetary Comparison Schedules

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Budgetary Comparison Schedule
General Fund
Fiscal Year Ended December 31, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
REVENUES:					
Local sources:					
Local tax levy	\$ 376,800	\$ -	\$ 376,800	\$ 376,800	\$ -
Interest on investments	700		700	5,287	4,587
Uniform Fire Safety Act	29,000		29,000	28,636	(364)
Miscellaneous				1,051	1,051
Total local sources	406,500		406,500	411,774	5,274
State sources:					
Supplemental Fire Services Grant	1,687		1,687	1,700	13
Total state sources	1,687		1,687	1,700	13
TOTAL REVENUES	408,187		408,187	413,474	5,287
EXPENDITURES:					
GENERAL EXPENSE:					
Administration:					
Other Expenses:					
Elections	1,500		1,500	1,136	364
Insurance	65,000		65,000	56,947	8,053
Office expense	1,500		1,500	342	1,158
Professional services	13,000		13,000	6,076	6,924
Total Administration	81,000		81,000	64,501	16,499
Cost of Operations:					
Other Expenses:					
Fire hydrant services	75,000		75,000	50,851	24,149
Equipment	60,000		60,000	9,072	50,928
Maintenance and repairs	60,000		60,000	41,263	18,737
Utilities	37,000		37,000	13,496	23,504
Other expenses:					
Advertising	1,000		1,000	351	649
Training and education	12,500		12,500	3,582	8,918
Miscellaneous medical	3,000		3,000	316	2,684
Other outside services	33,000		33,000	25,590	7,410
Personal Protective Equipment	20,000		20,000	11,555	8,445
Fire protection agreement	20,000		20,000	20,000	
Total Other Expense	321,500		321,500	176,076	145,424
Total Cost of Operations	321,500		321,500	176,076	145,424

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

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DELANCO TOWNSHIP FIRE DISTRICT NO.1
Budgetary Comparison Schedule
General Fund
Fiscal Year Ended December 31, 2019

(Continued from prior page)	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Appropriations Off-Set with Revenues:					
Other expenses	\$ 29,000	\$ -	\$ 29,000	\$ 26,330	\$ 2,670
Total Appropriations Off-Set with Revenues	<u>29,000</u>	<u> </u>	<u>29,000</u>	<u>26,330</u>	<u>2,670</u>
Supplemental Fire Services:					
Other expenses	1,687	<u> </u>	1,687	<u> </u>	1,687
Total Supplemental Fire Services	<u>1,687</u>	<u> </u>	<u>1,687</u>	<u> </u>	<u>1,687</u>
Appropriations for Duly Inc. First Aid/Rescue:					
Materials and Supplies	3,000	<u> </u>	3,000	2,500	500
Capital Outlay:					
Purchase of Brush Truck	75,000	<u> </u>	75,000	<u> </u>	75,000
Total Expenditures	<u>511,187</u>	<u> </u>	<u>511,187</u>	269,407	241,780
Excess (Deficiency) of Revenues Over (Under) Expenditures:	<u>(103,000)</u>	<u> </u>	<u>(103,000)</u>	144,067	247,067
Other Financing Sources (Uses):					
Operating transfer in - Capital Projects Fund	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Total Other Financing Sources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Financing Sources (Uses):	(103,000)	<u> </u>	(103,000)	144,067	247,067
Fund Balance, January 1	<u>675,031</u>	<u> </u>	<u>675,031</u>	<u>675,031</u>	<u> </u>
Fund Balance, December 31	<u>\$ 572,031</u>	<u>\$ -</u>	<u>\$ 572,031</u>	<u>\$ 819,098</u>	<u>\$ 247,067</u>
Recapitulation of Fund Balance:					
Restricted Fund Balance:					
Reserve for Future Capital Outlays				\$ 70,000	
Assigned Fund Balance:					
Reserve for Encumbrances				50,928	
Designated for Subsequent Year's Expenditures				114,291	
Unassigned Fund Balance				<u>583,879</u>	
Fund Balance per Governmental Funds (GAAP)				<u>\$ 819,098</u>	

See Management's Discussion and Analysis section of this report for explanation of significant budget variances, original and final.

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Notes to Required Supplementary Information
Budgetary Comparison

**Explanation of Differences between Budgetary Inflows and Outflows and GAAP
Revenues and Expenditures**

	General Fund
Sources/inflows of resources	
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedules	\$ 413,474
Difference - budget to GAAP:	
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.	-
Total revenues as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds.	\$ <u>413,474</u>
Uses/outflows of resources	
Actual amounts (budgetary basis) "total expenditures" from the budgetary comparison schedule	\$ 269,407
Differences - budget to GAAP	
Encumbrances for supplies and equipment ordered but not received is reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.	-
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balances - governmental funds	\$ <u>269,407</u>

Other Supplementary Information

Long-Term Debt Schedules

DELANCO TOWNSHIP FIRE DISTRICT NO.1
General Long-Term Debt Account Group
 Statement of Obligations Under Capital Leases
 December 31, 2019

Purpose	Interest Rate Payable	Amount of Original Issue	Amount Outstanding December 31, 2018	Issued Current Year	Retired Current Year	Amount Outstanding December 31, 2019
Pumper Fire Truck	2.470%	\$ 564,483	\$ 409,507	-	\$ 54,261	\$ 355,246
			<u>\$ 409,507</u>	<u>-</u>	<u>\$ 54,261</u>	<u>\$ 355,246</u>

DELANCO TOWNSHIP FIRE DISTRICT NO.1
Budgetary Comparison Schedule
Debt Service Fund
Fiscal Year Ended December 31, 2019

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
REVENUES:					
Local sources:					
Local tax levy	\$ 64,492	\$ -	\$ 64,492	\$ 64,491	\$ (1)
Total revenues - local sources	<u>64,492</u>	<u>-</u>	<u>64,492</u>	<u>64,491</u>	<u>(1)</u>
Total Revenues	<u>64,492</u>	<u>-</u>	<u>64,492</u>	<u>64,491</u>	<u>(1)</u>
EXPENDITURES:					
Regular debt service:					
Interest	10,231		10,231	10,230	1
Redemption of principal	<u>54,261</u>		<u>54,261</u>	<u>54,261</u>	<u>-</u>
Total Expenditures	<u>64,492</u>	<u>-</u>	<u>64,492</u>	<u>64,491</u>	<u>1</u>
Excess (Deficiency) of revenues over (under) expenditures	-	-	-	-	-
Fund Balances, January 1	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances, December 31	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

General Comments and Recommendations

SCHEDULE OF FINANCIAL STATEMENT FINDINGS

This section identifies the reportable conditions, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with the requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None

**SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
AND RECOMMENDATIONS AS PREPARED BY MANAGEMENT**

This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards.

There were no prior year audit findings requiring corrective action.

APPRECIATION

I express my appreciation for the assistance and courtesies extended to the audit team by the Fire District Commissioners during the course of the audit.

Respectfully submitted,

INVERSO & STEWART, LLC



Robert P. Inverso
Certified Public Accountant
Registered Municipal Accountant

July 31, 2020